

Record of Registered Agent Continuing Education Training

Company Name: _____ Year of training: 20_____

To maintain registration, agents shall be kept abreast of pest control technology and receive a minimum of 6 hours of continuing education each year. Continuing education may be achieved by completing a license holder’s in-house training program or attendance of, Plant Board approved, seminars sponsored by the various associations, manufactures or suppliers affiliated with the pest control industry or the cooperative extension service.

License holders shall document **in house training** on forms provided by the Plant Board (**this form**). Ongoing education provided to agents by attending approved seminars, training schools, etc. shall be documented with appropriate forms **issued by the training’s sponsors** to the attendees. **Records of training must be kept, by the license holder, for as long as the agent is employed.** Such records shall be available for review by the State Plant Board during normal business hours.

Agent annual continuing education training shall consist of:

1. Applicator safety (PPE, label instructions, human and/or non-target species exposure, safe storage and transportation of pesticides, etc.) – **2 hours**
2. Integrated Pest Management (IPM) – **1 hour**
3. Application equipment maintenance and methods of application – **1 hour**
4. Environmental concerns (container disposal, spill clean up, drift, etc.) – **1 hour**
5. Laws and Regulations – **1 hour**

Subject (list by number)	Hours	Date of training	Agent initials
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Agent Name (print)

Agent Signature

Agent Number