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# ARKANSAS DEPARTMENT OF AGRICULTURE

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## FAQ for Local Farms, Food and Jobs Act Survey

### **What is our Agency Number?**

The agency number is your business area number. If you happen to know that, please include it in your survey. We have made that question optional in case you are not sure of the number.

### **What do you mean by \$25,000?**

The \$25,000 threshold refers to your agency, entity, and/or school district that you direct. This is from A.C.A. § 15-4-3803 that requires all Arkansas agencies, entities and school districts who have received \$25,000 (even if unrelated to food program) from the state, to report how they spent money on their food service program. The \$25,000 or more could have been received to cover programs, salaries, materials, and/or food.

### **What if we are a private school that doesn't receive money from the state?**

Fill out the beginning information about your organization on the survey, and then click "no" when asked if you received \$25,000 or more money from the state. You will then press submit and the survey will be complete.

### **What if we don't have a food program?**

Fill out the beginning information about your organization on the survey, and then click "no" when asked if you have a food service program. You will then press submit and the survey will be complete.

### **What is the process when we have a contract w/ Aramark or someone similar?**

What we would recommend is for you to begin the survey and include all the information you can, then save the survey. At that point the survey will give you a code that you can send to your caterer and then they could fill out the rest of the information about where they procure their food from. Another option would be to contact your caterer and ask them the questions and you could fill out the survey completely.

### **What does "local food" mean?**

The survey is Arkansas-specific so anything that falls into being Arkansas grown and/or Arkansas packaged and processed.